

ScanPath provides enhanced scanning functions and capabilities for MFPs

ScanPath™

Scan to Office | Workflow | SharePoint | Web



Easily convert scanned documents to Word, Excel, PowerPoint, PDFs & more

Scan to custom-built workflows such as accounting, legal & HR

Send scanned documents to Google Drive, Box, Dropbox & more

Scan directly to Microsoft SharePoint

Easily Convert and Process Scanned Documents

- ▶ At the multifunction printer (MFP) user panel, select the desired scanning or document process.
- ▶ Enter either your or another person's email address, or browse a folder on the network and select applicable folder, to which you want the file sent.
- ▶ Place your documents into the MFP document tray and select "Enter" – you're done.

Convert Scans to Editable Word, Excel, PDFs & More

- ▶ Convert scanned documents to 8 different editable document and image electronic file formats.
- ▶ ScanPath has a powerful OCR (optical character recognition) engine that recognizes the text images on a page and converts it into editable text.



Microsoft Word



Microsoft Excel



Microsoft PowerPoint



Rich Text Format



TIFF



Searchable PDF



PDF/A



PDF Image



Scan to Network Folders

With ScanPath, it's easy to scan and automatically deposit documents to network folders for processing by others.

Scan to Custom-built Workflows

Custom workflow processes can be created and published to the MFP panel. These workflows can be created for:

- ▶ Accounting (invoice scanning & processing, purchase orders, expense reports, etc.)
- ▶ Legal (case records, discovery records, etc.)
- ▶ HR (employee records, résumé processing, etc.)

Scan Directly to Web Online Repositories

Automatically scan documents and images directly to the following web repositories: Google Drive, Dropbox, Box, Picasa, Microsoft OneDrive, Microsoft Office 365, and Evernote. Your online log-in information is securely stored in ScanPath so you can log into both at the same time.



Scan Directly to SharePoint

You can also automatically file documents scanned from the MFP directly into Microsoft SharePoint. Peruse SharePoint folders directly from the MFP panel. Saves time and improves efficiencies.



Scan with Barcode Cover Sheet

A barcode cover sheet can be used for documents that cannot be OCR'd directly, due to quality or being handwritten. This works with all documents, regardless of their quality or consistency, and is ideal when working with multi-page documents that are being batch-scanned.

A barcode cover sheet is also ideal to enable ScanPath to easily work with non-integrated MFPs and all stand-alone scanners. The barcode cover sheet application is a browser-based application that allows for easy cover page configuration and printing.

Scan-to-Me & Scan-to-Home

- ▶ Scan-to-Me allows a user to scan a document to his or her email address. This is a quick way of getting a document into the email system.
- ▶ Scan-to-Home allows a user to scan a document to his or her home folder. This places all scanned documents in a single and easy-to-retrieve folder.



Follow Printing & Secure Release

Securely release your print jobs from either a web enabled mobile device (such as a smart phone or tablet), PC, or from the user panel of the MFP. This provides convenient follow and secure printing to unlimited users.

ScanPath Provides Card-Swipe Login Authentication

ScanPath provides its own card-swipe login authentication for ease of sign-on.



Secure Sign-On and Submission

ScanPath allows for both FTP and WebDAV file transfer from the MFP for maximum flexibility and security options. When coupled with either the native MFP single sign-on, or the Prism Authentication-enabled single sign-on, ScanPath provides an easy-to-use secure environment for users and MFPs.

Integrated Bates Stamping

Scan directly to pre-defined Bates stamping profiles from the user panel of the MFP. Bates stamping profiles include document serialization, naming, dates, and much more. It's easy for legal firms and departments to establish Bates stamping profiles for different cases and clients.

Microsoft Outlook Integration

Emails sent by ScanPath from the MFP appear in the users Outlook Sent folder. This allows users to easily keep track of all emails from his/her desktop.

FastLink

FastLink enables custom links (dedicated scan-to buttons) to third-party applications to be designed and published to the MFP user panel. Within these custom scan-to buttons, data fields and database-driven fields can also be created for User selection. This allows ScanPath to interact with virtually any third-party application that can ingest a data file.

Specific Profiles for Users, Groups & Machines

Each MFP can have a different configuration and profile allowing maximum flexibility in multi-MFP environments. Ideal when different departments require different MFP profiles and capabilities. Additionally, specific profiles can be set for different users and user groups.

Easy Installation

ScanPath is easy and quick to install. Its installation wizard automatically performs a system check and configures the installation.

ScanPath Licensed by MFP

ScanPath resides on a non-dedicated, local Microsoft Windows-based server. A single ScanPath can handle up to 50 separate MFPs. There are no restrictions on the number of people using ScanPath at each MFP; however, each MFP requires a ScanPath license.

Native Language Support

ScanPath has native language support at the user panel for 20 Western and Asian languages.

OCR Support for Over 25 Languages

ScanPath can OCR documents in over 25 different Western and Asian languages. Users can select their OCR default language when installing ScanPath. An OCR language can be easily selected by a user from the front panel of the MFP. ScanPath supports same document multi-language OCRing.

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